

Instruction to book a Chargeable Seats /first economy and Exit row/ on FB operated flights and issue EMD XLEG for agencies, based on Amadeus GDS

How to make a request to FB to book a chargeable seat

1. In available PNR, enter a Seat request SR CKIN NN1 (e.g. request for 3A seat)

SR CKIN NN1 – 3A chargeable seat

--- TST RLR ---

RP/SOFFB0980/SOFFB0980 SS/RC 24MAY17/1101Z K4O5SE

1. IVANOV/IVAN MR

2 FB 407 K 30MAY 2 SOFBRU HK1 1800 1935 30MAY E FB/K4O5SE

3 AP SOF - FB HELPDESK OFFICE - A

4 TK OK24MAY/SOFFB0980

5 SSR CKIN FB HN1 3A CHARGEABLE SEAT

2. FB Space control receive on queue the relevant SR CKIN and open a Seat map, in order to book the requested seat (after availability check up)

It is generated SSR RQST for the requested seat on FB Space control side (Agency help desk, Call center or authorized FB representatives)

3. SSR RQST and SSR CKIN are received as queues with KK/HK status to the relevant agency and they can proceed with EMD issue.

RP/SOFFB0980/SOFFB0980 SS/SU 24MAY17/1102Z K4O5SE

1. IVANOV/IVAN MR

2 FB 407 K 30MAY 2 SOFBRU HK1 1800 1935 30MAY E FB/K4O5SE

3 AP SOF - FB HELPDESK OFFICE - A

4 TK OK24MAY/SOFFB0980

5 SSR RQST FB HK1 SOFBRU/03AN,P1/S2 SEE RTSTR

6 SSR CKIN FB KK1 3A CHARGEABLE SEAT

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FEELGOOD

Creation of EMD XLEG mask

1. When there is an issued ticket, you enter in pnr SR XLEG, which is the reason of issuance of EMD XLEG

SR XLEG FB – 3A chargeable seat

```
RP/SOFFB0980/SOFFB0980      SS/RC  24MAY17/1144Z  K405SE
1.IVANOV/IVAN MR
2  FB 407 K 30MAY 2 SOFBRU HK1 1800 1935 30MAY E FB/K405SE
  /FB /BG/C/I/CAB M/      / /      / / /
3 AP SOF - FB HELPDESK OFFICE - A
4 TK OK24MAY/SOFFB0980//ETFB
5 SSR RQST FB HK1 SOFBRU/03AN,P1/S2  SEE RTSTR
6 SSR CKIN FB HK1 3A CHARGEABLE SEAT REQUEST
7 SSR XLEG FB HK1 3A CHARGEABLE SEAT/S2
8 FA PAX 623-2402837290/ETFB/EUR345.66/24MAY17/SOFFB0980/09491
  020/S2
```

2. Display the EMD mask with transaction:

TMC/VFB/L7

```
TSM      1  TYPE P      SOFFB0980 SS/24MAY 11      EMD-A CARR FB
1.IVANOV/IVAN MR
RFIC-A/A  AIR TRANSPORTATION
1. RFISC-OB5 EXTRA LEG      L  7
  OPERATING CC-FB      ORIGIN-SOF DEST-BRU
```

ADD INF/RKS:

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3. Fill in the mask of EMD by entering the transactions successively:

TMI/DFB

TMI/ASOF

TMI/YI

TMI/CV-20.00

TMI/ER-20.00

TMI/PC-1

TMI/FEUR20.00

TMI/FP-CASH / CC / IN

TSM 1 TYPE P SOFFB0980 SS/24MAY 12 INT I EMD-A CARR FB

1.IVANOV/IVAN MR

RFIC-A/A AIR TRANSPORTATION

1. RFISC-0B5 EXTRA LEG L 7

OPERATING CC-FB CPN VALUE-20.00 ORIGIN-SOF DEST-BRU

PRESENT TO:FB

PRESENT AT:SOF

EXCESS BAGGAGE-1 PC RATE PER UNIT EUR 20.00

ADD INF/RKS:

FARE F EUR 20.00

EXCH VAL EUR 20.00

TOTAL EUR 20.00

FP CASH

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When there are RT or more segments (e.g.SOF-BRU-SOF) SSRs are entered by segments in PNR. Transaction to create mask of EMD:

TMC/VFB/L7-8

3.Mask can be filled by following way:

TMI/DFB

TMI/ASOF

TMI/YI

TMI/CV-20.00

TMI/ER-20.00

TMI/PC-1

TMI/FBGN40.00

TMI/FP-CASH / CC / IN

- YI – international indicator
- ER – excess rate (rate per unit, price for unit of service)
- PC – piece (number of purchased units)
- CV – coupon value (CV=ER.PC)
- F** –fare (total collected from pax, if 2 coupons, F=CV1+CV2)

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4. Issue EMD

TTM/M1/RT

--- TST TSM RLR ---

RP/SOFFB0980/SOFFB0980 SS/RC 24MAY17/1204Z K405SE

1.IVANOV/IVAN MR

2 FB 407 K 30MAY 2 SOFBRU HK1 1800 1935 30MAY E FB/K405SE

/FB /BG/C/I/CAB M/ / / / /

3 AP SOF - FB HELPDESK OFFICE - A

4 TK OK24MAY/SOFFB0980//ETFB

5 SSR RQST FB HK1 SOFBRU/03AN,P1/S2 SEE RTSTR

6 SSR CKIN FB HK1 3A CHARGEABLE SEAT REQUEST

7 SSR XLEG FB HK1 3A CHARGEABLE SEAT/S2

8 RMI FP-CASH

9 RQ M

10 FA PAX 623-2402837290/ETFB/EUR345.66/24MAY17/SOFFB0980/09491
020/S2

11 FA PAX 623-8200000407/DTFB/EUR20.00/24MAY17/SOFFB0980/094910
20/E7

12 FB PAX 0000000000 TTP/RT OK ETICKET/S2

13 FB PAX 0000000000 TTM/M1/RT OK EMD/E7

14 FE PAX VALID ON FB ONLY/S2

15 FP CASH

16 FV PAX FB/S2

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The number of issued EMD is located on line 11

With transaction EWD/L11 you can display the EMD:

```

EMD-6238200000407      TYPE-A                      SYS-1A  LOC-K405SE
INT-I                   FCI-1  2                   POI-SOF      DOI-24MAY17      IOI-09491020
PAX-  IVANOV/IVAN MR                                     ADT
RFIC-A  AIR TRANSPORTATION
REMARKS-
CPN-1  RFISC-0B5  FB SOFBRU  S-O                      VALUE-20.00
DESCRIPTION-EXTRA LEG
PRESENT TO-FB
PRESENT AT-SOF
ICW-6232402837290E1      (A)
EXCESS BAGGAGE-      1 N RATE PER UNIT-EUR      20.00
SERVICE REMARKS-
FARE  F      EUR      20.00
EXCH VAL EUR      20.00      RFND VAL
TAX-
TOTAL      EUR      20.00
/FC
FP CASH
FOID-
NON-ENDORSABLE
  
```

With transaction EMR/EPR-EMLA/L11 or EMR/EPR-EML-agency@air.bg/L11 – you send the EMD to an e-mail address

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